



Western Southern Tier Building Officials Association

General Meeting Minutes

June 7, 2023

Town of Chautauqua Administrative Building

Meeting called to order by President Alan Gustafson: Quorum: Yes Time: 12:05 pm

Motion to approve the April 13, 2023, meeting minutes: by Ken Shearer, 2nd by Bonnie Strickland

Treasurer's Report: Allan Zurawski

- General Fund: \$ (Statement ending on May 31st, 2023)
 - Education Fund: \$ (Statement ending on May 31st, 2023)
 - Clarification on payment of NYSBOC dues asked by John M. WSTBOA pays dues for all members. Dues are increasing by \$5.00 next year to \$15.00 per member.
- Motion to accept the Treasurer's Report by: Charles LaBarbera, 2nd by Glenn Christner.

Correspondence: From Alan Gustafson requesting a letter of support for the position of Historian in the NYSBOC Board of Directors. Motion to approve by Allan Zurawski, 2nd by John Monaco. Secretary Zawadzki signed letter of support dated June 7, 2023.

Conference Report:

2023 Conference September 13-15 at Chautauqua Harbor Hotel. Course schedule is complete, no professional development courses this year. Schedule will be distributed following confirmation from Department of State. Registration will open in the second week of June. Hotel room reservations will not require a code; a discount rate link will be provided.

NYSBOC Annual Business Meeting – September 12 at 12:30 p.m. at Chautauqua Harbor Hotel. WSTBOA members are highly encouraged to attend.

Department of State:

NYSBOC: President Gustafson attended June 2nd meeting, mostly consisted of bylaws update. Distribution of report from The Vandervort Group, LLC and correspondence from NYSBOC President Mosely to the Department of State dated March 1, 2023.

Old Business: CGR Countywide Enforcement Study – CGR visited municipalities as requested. Website update – relationship with BAS has been terminated. Kevin working on basics of new website. Site pages will be worked on periodically.

New Business:

Cabana Sam's has been reserved for the August meeting.

Next meeting: August 10th, 2023, at 12 p.m. at Cabana Sam's

Meeting Adjourned: 12: 30 p.m. motion by Jeff Paddock, 2nd by Glenn Christner.

Respectfully submitted,

Wanda Zawadzki, Secretary